Latimer & Ley Hill Parish Council Meeting |Minutes

## 17 July 2025| 7.15pm | St Mary Magdalene Church, Latimer

# Attendees

Cllr Anne Birkett (AB), Cllr Chris Gregory (CG), Cllr John Drewery (JD), Cllr Steve Thorp (ST), Cllr Rae Bramwell (RB), Cllr Alan Bacon, Gareth Greig, Marc Anderson and Claire Leek (Parish Clerk)

# Agenda topics

## | Agenda topic 1 | Apologies for Absence

Cllr Emily King (EK), Cllr Parveiz Aslam

## | Agenda topic 2 | Register of Interests

None

## | Agenda topic 3 | Public Quarter Hour

No members of the public in attendance.

## | Agenda topic 4 | Approval of June 19th Meeting Minutes

Formally approved by all. Clerk to upload to website.

## | Agenda topic 5 | Actions from Previous Minutes

Clerk has completed all required paperwork for external audit and submitted AGAR.

Clerk has investigated the route to lodge a formal complaint with Buckinghamshire Council should this be the route the PC chose to go down to escalate the outstanding issues with the Estates team.

Clerk has confirmed by email and agreed to the drainage works outside The Crown, insisting the tree and bench are reinstated.

Clerk has obtained the most up to date and confirmed common land map for the parish from the Definitive Maps team. This will be uploaded on to the website.

## | Agenda topic 6 | Finance

1. **Approval of June finance reports.** The finance report was approved and will be uploaded to the website.

## | Agenda topic 7 | Burial Ground

1. **Enquiries**. There has been an enquiry for an ashes interment on 24th October which has been booked in after checking availability with the church and grave digger.
2. **Memorial Permit for Approval**. The PC have received a memorial permit for an additional inscription on an existing memorial. This has been approved and the clerk will notify the stone mason. The family have already paid the fee for the additional inscription.
3. **Date for BG Committee Meeting**. The BG committee will meet over the summer to discuss the rules and regulations for plot owners, and the fees for the coming year. Clerk to find suitable date and circulate.

Action: Clerk to send dates to BG committee members.

## | Agenda topic 8 | Planning

1. **PL/25/1624/AV – The Crown, Ley Hill**. No comments on the planning application. The PC note that the works carried out so far have made a positive impact on the appearance of the pub.
2. **25/01535/MFA – Solar Farm, Pudds Cross.** The PC do not object in principle but are disappointed by some of the elements of the application, not least that the site will be so visible from the roadside when. Cllr Gregory will write some comments for review by the PC and if agreed, Clerk to respond to consultation.

Acrion: Clerk to send information to Cllr Gregory who will write a response from the PC.

1. **ES/24/00367/OPHH – Trail End, Jasons Hill.** The PC were made aware of a planning breach by Buckinghamshire Council and the notice that has been served. No action or comment from the PC is needed.

1. **PL/25/1768/FA - White End Park Farm.** No comment.

## | Agenda topic 9 | Council Business

1. **Outstanding Issues with Buckinghamshire Council**. The parish council has not received any update on the outstanding request for ownership of Latimer Green to be transferred to the parish council from Buckinghamshire Council since the mention of terms of reference for a lease. Similarly no update on the repairs required to the pump on the Green or the bollards which need replacing. Although acknowledged, there has also not been an update on the in proper use of the common land adjacent to the school in Ley Hill. The clerk has explored the route for logging an official complaint and the PC have asked Cllr Alan Bacon to escalate the lack of response and action, as the ward councillor for Chesham South on Buckinghamshire Council.

Action: Clerk to follow up with Cllr Bacon to see if any progress has been made.

1. **Website.** The photographs on the website will be reviewed to make sure they are all still current and cover the full range of everything the parish has to offer. If new photographs are needed, the Clerk will put a request in the email newsletter.
2. **Signage.** There is a need for an additional road name sign on Blackwell Hall Lane, so vehicles approaching from Bovingdon can identify the road.

Action: Clerk to contact Buckinghamshire Council via Fix My Street.

1. **Drainage.** The contractors have confirmed that the works have encountered a delay and will now start at the Old School end of the road, moving to the triangle at the bottom of Kiln Lane and then outside The Crown from September. During ground research, the contractors have identified two areas that historically had ponds – they are looking into reinstating these.
2. **Trail Repairs.** The activity trail is in need of a few repairs, including the bamboo pipes.

Action: Cllr Thorp will review the requirements and the Clerk will contact RoughStuff for a quote for repairs.

1. **Buses.** Following discussions at the end of last year with Buckinghamshire Councillors, regarding the issue of double decker buses being used on the new bus route, taking them down Jasons Hill, the PC were aware of conversations between Buckinghamshire, Dacorum and the bus company who had promised to review the decision. Recently, Cllr Sarah Green has been asked to highlight the issue of the double-decker buses again, and the PC have learned that from the end of August, the bus route will be changed, and run hourly, but no longer servicing Jasons Hill. This was not the parish councils preferred solution, but it is positive news that double-deckers will no longer be running down Jason’s Hill.
2. **Ashley Green & Whelpley Hill Neighbourhood Plan.** The neighbouring parishes have joined together to initiate a neighbourhood plan steering group and they have a public drop in meeting scheduled for 29th July to gather feedback. The PC have considered a neighbourhood plan for Latimer and Ley Hill previously and are interested to see how this progresses for Ashley Green and Whelpley Hill.

Action: Cllr Thorp will try to attend the session on the 29th July and feedback.

## Any Other Business

**MVAS Analysis.**  The parish council continue to display the MVAS at two locations in Ley Hill, and the community speedwatch group would like some recent analysis of the data to support their work. Analysis was suspended a couple of years ago due to the lengthy process and aging software, but the Clerk will revisit and see what is possible.

Action: Clerk to look into the MVAS data analysis.

**Councillor Resignation.** Cllr R Sanders will be resigning from her position as Councillor on Latimer and Ley Hill Parish Council as she moves out of the parish, with immediate effect. The PC will advertise the vacancy in the News & Views and look to co-opt a new councillor in the coming months.

## Meeting Closed at | 9.05pm |

Signed:

Date:

Councillor Anne Birkett (Chairman)

Latimer and Ley Hill Parish Council

## Next PC Meeting| 18th September | St Mary Magdalene Church Hall, Latimer | 7.15pm