

Councillors are hereby summoned to attend a MEETING OF THE PARISH COUNCIL to be held on Monday 22nd May 2023 at St Mary Magdalene Church, Latimer at 7.15pm

**Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any other matter except at the commencement of the meeting given over specifically for that purpose.**

**Agenda**

1. **Apologies for absence**
2. **Register of Interests**
3. **Public quarter hour**
4. **Approval of minutes from 28th March**
5. **Co-option of new councillor**
6. **Finance**
	1. **Approval of March and April finance reports**
	2. **Internal Audit Update**
	3. **Insurance Renewal Quote**
	4. **Approval of Annual Governance Statement 2022/2023**
	5. **Approval of Accounting Statements 2022/2023**
7. **Burial Ground**
	1. **Burial Ground Administrator**
	2. **Fence repairs**
	3. **‘Letters to Heaven’ postbox inscription**
	4. **Proposed fee increase**
8. **Planning**
	1. **Enforcement**
		1. **Gracie’s Farm, Latimer Road, update**
9. **Council Business**
	1. **Coronation event feedback**
	2. **Coronation bench**
	3. **Pruning on The Green**
	4. **CSW Signs**

**Date of future meeting: 13th June (Tylers Hill Burial Ground, 6.45pm), 19th July (St Mary Magdalene Church, Latimer, 7.15pm)**