



Latimer & Ley Hill Parish Council Meeting | MINUTES

27th September 2022 | 7.15pm | St Mary Magdalene Church, Latimer

ATTENDEES

Cllr Anne Birkett (AB), Cllr Steve Thorp (ST), Cllr John Drewery, Cllr Chris Gregory, Claire Leek (Parish Clerk) and Tony Baptist (observing)

AGENDA TOPICS

| Agenda topic 1 | Apologies for Absence

Cllr Chris Harris

| Agenda topic 2 | Register of Interests

None

| Agenda topic 3 | Public Quarter Hour

The following members of the public attended the meeting: Angela B, Kirsty Rees, Paul Anton and Aoife.

The members of public above informed the Parish Council of their plans to apply for a dwelling on the Old Sewage works land on Jasons Hill, Ley Hill. Drawings and photographs were shared to show the site in its current state, and the proposed bungalow. The site has been offered to Buckinghamshire Council in response to their call for sites.

| Agenda topic 4 | Approval of July Meeting Minutes

Formally approved by all. Signed by Chairman and Clerk to upload to website.

| Agenda topic 5 | Finance

a. **Approval of July & Aug finance reports.** The finance reports were approved and will be uploaded to the website.

| Agenda topic 6 | Burial Ground

a. **Topple Test.** A quote for the topple test was received from Kenward Memorials who have previously carried out the work. The PC have decided to look further into the requirements of the topple test and investigate the obligations the PC has. As well as checking the legalities, enquiries will be made with those running local burial grounds to see how they handle the requirements.

Action items	Person responsible
Check what process Ashley Green Parish Council have	Clerk
Check what process is in place at St Mary's Church	Chris Gregory

- b. **Whips.** Due to the hot weather over the summer, the whips have not taken/not survived. Options to be discussed at the next burial ground committee meeting and brought back to the PC for decisions.

Action Items	Person responsible
Discussion regarding possible options	BG Sub Committee

- c. **Inscription Request.** The PC have received a request for an addition to be made to the headstone of John Pattison. The PC approved the wording and the request.

- d. **Sub Committee Meeting.** A meeting will be arranged in the next couple of weeks.

| Agenda topic 7 | Planning

a. Planning applications for consideration

- i. **PL/22/2766/FA Chinook Winds, Blackwell Hall Lane, Ley Hill, Buckinghamshire, HP5 1UT.**
No comments.
- ii. **PL/22/2310/FA Jasons Cottage , Jasons Hill, Chesham, Buckinghamshire, HP5 3QP.**
No comments.
- iii. **PL/22/2411/OA White End, Latimer, Buckinghamshire, HP5 1UL**
No comments.
- iv. **PL/22/2620/FA Cowcroft Farm, Tylers Hill Road, Chesham, Buckinghamshire, HP5 1XJ.**
No comments.
- v. **PL/22/2558/FA 219 Botley Road, Chesham, Buckinghamshire, HP5 1XT.**
No comments.
- vi. **PL/22/1971/FA Graciefields Farm Latimer Road Chenies Buckinghamshire.**
Objection made.
- vii. **PL/22/3240/KA De Vere Venues Limited, Latimer House, Church Lane, Latimer, Buckinghamshire, HP5 1UG.**
No objections but PC to send comments – trees to be replaced as soon as reasonably possible, with suitable species and sufficient maintenance in the early years.

b. Planning Application Decisions. Noted.

| Agenda topic 8 | Council Business

- a. Notice of Vacancy.** The PC agreed to adopt the co-option policy previously in draft following minor changes requested after a discussion at previous meeting.
Proposed by AB. Seconded by ST.

Tony Baptist present to observe meeting and is interested to see if and how he could benefit the community. Rae Bramwell has moved back into the village and is interested in re-joining. Rae will be invited to the next PC meeting. There is also additional interest in Latimer however, initially preference will be given to interest from Ley Hill as the vacancies are from the Ley Hill ward.

- b. Parish public meeting.** Due to the public mourning period following the death of Queen Elizabeth, the public meeting with the Chesham Town Councillors has been rearranged for 8th November. All three Chesham Town Councillors will be attending.

Action items	Person responsible
Book Ley Hill Memorial Hall	Clerk

c. Speeding

- i. CSW signage.** Following a walk around of the proposed sites, Councillor Birkett and Councillor Thorp have reviewed the sites and signage options on site in Ley Hill. This will be presented back to the PC in a report with recommendations of which signs and how many. Once approved by the PC, Clerk to inform Buckinghamshire Council of the plans.
- ii. Latimer speeding.** As agreed at the previous PC meeting, the Clerk has looked into the process of getting the speed limit painted onto the road surface. In order to start the process, sites need to be logged on Fix My Street. PC agreed to request the speed limit be painted on the road at both entrances to Latimer village. This will also be explored for entering Ley Hill via Bovingdon Road.
Proposed by AB. Seconded by JD.

Action items	Person responsible
Log the request on Fix My Street and email LAT.	Clerk

d. Parish survey follow up:

- i. Dog poo bins.** The new bin installed by Buckinghamshire Council has been concreted in the middle of the grass area around the Beacon. Although this is not ideal and not where the PC wanted it, there is little that can be done now. The original bin had not been removed at the time of the meeting but has since been taken by Buckinghamshire Council.

- ii. **Hedge trimming.** Hedges along Botley Road, Middle Road and Bovington Road are due to be cut by Buckinghamshire Council on 30th September. At the same time, Bucks plan to cut back everything overgrowing on the Green, including the overhanging tree and the overgrown copse area. The larch logs around the Beacon will also be fixed in place as they have been moved.
 - iii. **Flower beds.** The wildflower beds will be mowed by Buckinghamshire Council this week now that the season for the wildflowers is over.
 - iv. **Children's little library.** Councillor Chris Harris has spoken to parishioner who helped with the little library already installed in the village. Location discussed and Councillors questioned the need for a specific children's library. Councillor Birkett to ask Ros Walter, who currently oversees the little library, whether she thinks it would be well used.
 - v. **Village Hall car park.** This was due to be resurfaced over the summer holidays by contractors arranged by Buckinghamshire Council. This was not carried out, but the PC are told this has been rescheduled for October half term (w/c 24th October) and this will be communicated by Bucks to the local residents.
- e. **Parking on Common Land.** Parking on the Green is becoming a bigger problem with many cars regularly parking on the common land. The PC will ask Buckinghamshire Council to send letters to properties between the school and the memorial hall to remind them that this is not allowed. This is especially important as the weather worsens and the land will be wet.
- f. **Tylers Hill Triangle.** Residents have reported that due to the triangle in the middle of the road outside Cowcroft Grange on Tylers Hill, they are not allowed regular bins, and all rubbish is placed in bags for collection. There is a large, open area outside St Georges church which would allow collection vehicles to turn, so the PC decided to confirm this is why bags are issued rather than bins, and Clerk will contact the waste team in the first instance.

Action items	Person responsible
Contact Bucks waste team to determine why residents have not been issued with bins	Clerk

- g. **Silver Sunday.** The PC are not hosting an event on the official Silver Sunday date (2nd October) this year however, discussions will be had at future meetings around holding an event closer to Christmas. The PC would also like to consider plans to help residents in the coming months, especially where there is a potential need due to financial crisis and loneliness.
- h. **Latimer Village Green.** Buckinghamshire Council are still chasing the contractors to repair the broken bollard. PC continue to chase for the repairs to the well and pump. Once these outstanding issues have been resolved, the PC has agreed to request Buckinghamshire Council hand over responsibility to the PC to maintain going forward. Councillor Chris Gregory to write a letter to the above and Clerk to send. The litter bin on the green is no longer readily emptied. Clerk to log a complaint.

Action items	Person responsible
Letter to be written to request Bucks pass over the village green to the PC for ongoing maintenance once repairs have been carried out.	Chris Gregory
Log complaint regarding the bin on the green with Bucks	Clerk

- i. **Sunnyside Litter Picking.** The PC accepted the quotation and the Clerk has arranged for the litter picking to be carried out on 2 x 0.5 days between 10th and 14th Oct.
- j. **Activity Trail.** The entrance required maintenance as it has overgrown. This will be seen to by Buckinghamshire Council on the 30th September. Going forward, the PC will need to budget for maintenance of the activity trail equipment next year by RoughStuff Oak. Within the activity trail, the signs all need to be washed. This is also true of road signs within the village. Proposed the Clerk asks Councillor Harris if he is willing to go round and clean the signs.

Action items	Person responsible
Ask Chris Harris if he is willing to clean the road signs around Ley Hill	Clerk
Maintenance of equipment in 2023-2024 to be considered in next years budget	Clerk

- k. **Tree planting.** Hedgerow pack for the activity trail hedge is arriving by 14th Nov. Quote obtained for 7/10 trees and stakes (still searching for suitable Mountain Ash saplings) – quote agreed by PC, Clerk to arrange purchase and delivery. The trees will need to be distributed around the village to various planting sites and this will require a trailer or similar.

Proposed by AB. Seconded by CG.

Meeting Closed at | 09.20pm |

Signed: _____

Date: _____

Councillor Anne Birkett (Chairman)

Latimer and Ley Hill Parish Council

Next Meeting | 18th October 2022 | St Mary Magdalene Church Hall, Latimer