



Latimer & Ley Hill Parish Council Meeting | MINUTES

30th November 2021/ 7.15pm at St Mary Magdalene Church Hall

ATTENDEES

Cllr Anne Birkett (AB), Cllr John Drewery, Cllr Steve Thorp (ST), Cllr Nigel Hill, Cllr Chris Gregory, Cllr Chris Harris, Claire Leek (Parish Clerk)

AGENDA TOPICS

| Agenda topic 1 | Apologies for Absence

None

| Agenda topic 2 | Register of Interests

Cllr Steve Thorp – planning application PL/21/4219/FA

| Agenda topic 3 | Public Quarter Hour

No members of the public attended.

| Agenda topic 4 | Approval of September Meeting Minutes

Formally approved by all. Signed by Chairman and Clerk to upload to website. Clerk updated PC on the outcome of the devolved services situation discussed at the last meeting. The information received suggesting certain services were devolved in Ley Hill was sent in error. Resolved. Clerk to enquire with Bucks about hedge maintenance (Bucks) along Jasons Hill.

| Agenda topic 5 | Finance

- a. **Approval of Finance Report.** Finance reports for October approved by all. Will be uploaded to the website by Clerk.
- b. **Budget for 2022-2023.** Discussed the risks associated with the tighter budget. Agreed there was scope for movement if we needed but would reduce planned expenditure in areas we could afford to take the risk. The PC plan to carry out a residents survey in 2022, and will need to raise the funds for any actions over the next couple of years. These actions will likely fall into the 2023-2024 financial year however, a reserve pot will be started in the 2022-2023 budget. PC agreed to a 9.5% increase in the precept.

Proposed by NH. Seconded by CH.

Discussed the fact that the burial ground is costly and brings in very little income. Look to review fees from Apr 2022 and annually thereafter.

Proposed by CG. Seconded by NH.

Also plan to write a piece in the Spring News and Views in March to provide parishioners with information about the burial ground, history and background, what it takes to run and maintain and availability of plots.

Proposed by ST. Seconded by AB.

Action items	Person responsible
Review burial ground fees to come into place Apr 2022	J Hill / N Hill
Write article for March N&Vs	N Hill

c. **Approve Budget for 2022-2023.** Approved. Clerk to finalise and request precept in January from Buckinghamshire Council.

d. **Payments for Consideration.** The pathway towards Dilly Dell (from 3rd tee) is very difficult to pass. Richard Lewis at the Golf Club agreed and said they can put some scalplings on the pathway. Proposed the PC share the cost, and pay a £200 contribution. PC agreed to this as part of the plan to tidy up the area around the activity trail. Sufficient funds left in the Dilly Dell fund to pay for this.

Proposed by NH. Seconded by J.D

| Agenda topic 6 | Burial Ground

a. **Development plan.** Email circulated prior to meeting by Cllr N Hill, following visit to burial ground. It was previously agreed that the PC would instate a yew hedge in front of the back fence, and once grown a little, remove the fence. The gate near the cow field, past remembrance garden and 15ft beyond is leaning due to rotten fence posts. Also, the gate by the cow field doesn't close. Proposal is to repair the gate so it closes, sure up the leaning fence (due to rotten posts) and take advantage of the opportunity to see if yew trees will grow and work as hoped in this smaller section. PC can review in a years time to see if the idea has worked for this section. The work will be carried out by Cllr N Hill where possible. Agreed to look into the options for purchasing or acquiring the yew trees.

Proposed by NH. Seconded by AB.

Action items	Person responsible
Arrange for repair work to fence posts and gate.	N Hill
Determine costs for yew tree whips	N Hill

| Agenda topic 7 | To Consider Planning Application

a. **PL/21/4219/FA** East House, Rushmere Lane, Ley Hill. No comments or objections.

| Agenda topic 8 | To Receive Planning Application Decisions

Noted.

| Agenda topic 9 | Speeding

- a. **CSW.** Six of the original volunteers have re-registered. 5 new locations for CSW have been registered and are waiting approval from TVP. Also waiting for approval for the Sentinal equipment used. New website being built and when up and running CSW may call for more volunteers.
- b. **MVAS.** Data analysed and circulated prior to the meeting. MVAS data showed a substantial decrease in speeding vehicles on Botley Road with the MVAS display turned on. A 20% reduction was seen in the number of speeding vehicles when the display was on (21 days) compared to display off (21 days). This supports the PCs push for a permanent VAS. Improvements also seen on Rushmere Lane with display on versus off.

| Agenda topic 10 | Meeting dates and venues for 2022-2023

The dates for the PC meetings in 2022 were agreed. The venue for the meetings will be St Magdalene Church Hall, Latimer unless otherwise stated. The summer meeting (June 2022) will be held at the Bangay Rooms at St Georges Church. The Annual Parish Meeting venue will be confirmed.

Proposed by ST. Seconded by NH.

Action items	Person responsible
Upload meeting dates to website and circulate to Councillors.	Clerk

| Agenda topic 11 | Reports & Correspondence

- a. **Little Library.** Complaints have been received because the pathway across the grass to the Methodist Church is blocked by new installation. The original footpath has been covered over by grass over a number of years. Investigations suggest the path is actually to the side of the little library. The Library has been up for 3 weeks and is well used. Anne and Steve to take it forward with those that are unhappy.
- b. **Free Benches.** Option for free benches for the Parish. Discussed potential sites and agreed to ask for two. The parishioners will be asked for suggested positions within the parish by email newsletter, by means of consultation.
- c. **Bund on Common.** Golf Club have been consulted regarding the idea to extend the proposed bund and carry it on down Middle Road. Golf Club agreed and are happy for the rotten posts to be removed. Cllr A Birkett has emailed David Stowe at Buckinghamshire Council to make him aware of the plans to extend the bund, and to take it into consideration if planning application is needed. Agreed a site visit needed to mark on a plan exactly where the PC want the bund to be installed, and this will be communicated to the parishioners in the N&Vs. Goal is to reduce parking near the Beacon. Bund will need to be of a sufficient height to stop the cars driving over them but not anticipated to be too high. The Cricket Club are happy to have parking on their side and on the scalpings area. To be discussed further when PC can walk it in better lighting – pushed to Spring 2022.
- d. **Big Bucks Clean Up.** The PC have applied to the Community Board for funding to tidy up the copse and area from the bottom of Kiln Lane up to the school. Awaiting outcome of Community Board panel.
- e. **Relocation of Benches.** A quotation was received to relocate the benches removed from the area around the Beacon. PC has 4 benches. Proposed to relocate 3 to within the Dilly Dells activity trail and offer one bench to

the Golf Club with the suggestion it is placed near the 7th tee, to replace the bench that has recently been removed from there. Quotation from Rough Stuff is £100 a bench.

Proposed by ST. Seconded by AB.

Action items	Person responsible
Ask the golf club if they would like to have a bench installed (possibly at 7 th tee)	Cllr C Harris

- f. **Jubilee tree planting.** The PC still hope to plant 70 trees in the parish next year for the Queens Jubilee. In order to get permission for the trees to be planted in common land, a full plan of where, what type and how many trees needs to be submitted. In addition to those already mentioned in the plan (and previously minuted), it was suggested that another ideal place would be near the 4th hole on the golf course, along Blackwell Hall Lane, and additional trees planted to form a natural screen between the activity trial and the road. Suggested the PC ask if St Mary's Church would like any trees, and local landowners. Plan to be sent to Bucks.

Action items	Person responsible
Enquire with golf club to see if they are happy with suggestion of trees near the 4 th hole to screen from the road	Cllr C Harris
Enquire with the church to see if they would like any trees	Cllr C Gregory
Send plan to Buckinghamshire Council for approval	Cllr A Birkett

| **A. O. B**

- a. **Neighbourhood Plan.** Agreed to go ahead with designating the parish and once this step is completed, canvas for willing participants.

Action items	Person responsible
Write statement required for parish designation for NHP	Cllr C Gregory

- b. **Bovingdon Road.** The dangerous build up of silt within the dip in Bovingdon Road has been cleaned up by Buckinghamshire Council this week and the situation is now safer for road users.
- c. **Fencing Left on Common Land.** The fencing left on common land along Botley Road has been the cause of a complaint. Proposed that the PC contact the homeowner and if unable or unwilling to move the fencing, the PC will report it as fly-tipping.
- d. **Common Land.** The article was sent out in the News and Views regarding the common land in the parish. This will be sent out via newsletter and additional maps uploaded to the website.

Action items

Person responsible

Forward article for email newsletter and maps for website to Clerk	Cllr N Hill
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Meeting Closed at | 09.10pm |

Signed: _____

Date: _____

Councillor Anne Birkett (Chairman)

Latimer and Ley Hill Parish Council

Next Meeting | 30th November 2021 | St Mary Magdalene Church