



Councillors are hereby summoned to attend a MEETING OF THE PARISH COUNCIL to be held remotely on Wednesday 24th February 2021 via Zoom at 7.15pm.

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any other matter except at the commencement of the meeting given over specifically for that purpose.

## AGENDA

1. **Apologies for Absence**
2. **Approval of minutes from the January meeting**
3. **Register of Interests**
4. **Burial Ground**
  - a) Damage to headstones – response from church – work scheduled.
  - b) Burial Fee Renewal – information to be circulated prior to meeting.
  - c) Maintenance – Callum Wilson
  - d) Issues of light due to trees
5. **Finance**
  - a) Approval of January Finance Report
  - b) Payroll Services – PC to approve new service.
  - c) Internal Audit.

### 6. To consider Planning Applications:

	Ref Number	Address	Proposal	Comments Deadline	PC Response
a	PL/21/0391/FA	1 Farm Cottages Jasons Hill Chesham Buckinghamshire HP5 3QP	Loft conversion with two rear dormers	04/03/2021	
b	PL/21/0349/HB	Old Rectory Church Lane Latimer Buckinghamshire HP5 1UA	Listed Building Consent for removal of internal doors and side screens on approved single storey rear extensions	24/02/2021	
c	PL/21/0197/FA	The Pheasantries The Green Ley Hill Buckinghamshire HP5 3QR	Conversion of existing detached double garage into ancillary living space, changes to doors and windows and formation of external stair to basement with balustrade	19/02/2021	None

7. **Planning Application Decisions:** See Appendix 1 for list of applications decided since last meeting.
8. **Rowan Tree Farm – Update**
9. **Rights of Way**
  - a) Application for bridleway through Cowcroft Wood - Update

**10. May Elections**

- a) Procedure for appointing new councillor

**11. Parking on the common**

**12. Village Picnic**

**13. Policies**

- a) Noticeboard Policy – to be circulated before the meeting.

**14. Neighbourhood Plan**

**15. Reports & Correspondence**

- a) Commemorative Bench Request.
- b) Electricity Pole opposite 223 Botley Road.
- c) Broadband Issues Reported by Residents
- d) Clerk Annual Leave Dates
- e) Wildflowers Update
- f) Noticeboard Update

**Dates of future meetings: 23<sup>rd</sup> March 2021**

## Appendix 1

### Planning Application Decisions Since 5<sup>th</sup> January

	Ref Number	Address	Proposal	PC Response	Decision
a.	PL/20/3807/EU	1 Milton Cottages Blackwell Hall Lane Ley Hill Buckinghamshire HP5 1UR	Certificate of Lawfulness for existing: Garage, car port and garden store	None	Cert of Law - existing use - granted
b.	PL/20/3938/FA	Woodpeckers, The Green, Ley Hill, Buckinghamshire, HP5 3QR	First floor side extension, single storey extension to the front of the garage, part alteration to existing garage to living accommodation, front porch extension, alterations to windows and doors to the rear and side elevation.	None	Decided - Conditional Permission
c.	PL/20/3979/FA	26 The Grove, Latimer, Buckinghamshire, HP5 1UE	Part single/part two storey/part first floor side extension, relocation of first floor window from side to rear elevation, replacement of part of rear tiled roof with glazed panels, installation of front rooflight and changes to windows and doors.	None	Decided - Conditional Permission