



Latimer and Ley Hill Parish Council Notes

Meeting of Wednesday March 18th cancelled due to Covid-19

Cllr Anne Birkett (Chairman)	AB
Anne Hyde (Clerk)	AH
Cllr Nigel Hill	NH
Cllr Steve Thorp	ST
Cllr Rae Bramwell	RB
Cllr John Drewery	JD
Cllr Chris Gregory	CG

	Item		Who to Action
1	To sign the Parish Council Meeting Minutes – 11th February 2020	These were approved.	
2	Burial Ground		
	Trees	CG had arranged a quote for a formal assessment including a written report of the state of the trees, roots and their effects from Simon Hawkins of Merewood Aboricultural Services. This was £450 + VAT. The Clerk to obtain two further quotes.	Clerk
	Hedge Cutting	No further hedge cutting had taken place. Arrangements to be made with the Chiltern Society. The ash tree still needs to be removed.	Clerk
	Maintenance Contract	One further quote was required before a decision could be made.	Clerk
	Storm Damage	The removal of the fallen tree has been arranged but repair to the fence, memorial stones still need doing. Holly tree in the corner also needs to be removed.	Clerk
	Burial Ground Administrator Contract	There was a discussion about the employment status of the Burial Ground Administrator. Further investigations to be made.	Clerk/ BG Administrator

	<p>Community Infrastructure Levy (CIL)</p> <p>LAF Funding</p> <p>Online Banking</p> <p>Review of Standing Orders and Direct Debits</p>	<p>Affinity Water (Burial Ground) £78.51</p> <p>Monies available if all payments above are authorised: £17,375.63</p> <p>All payments were agreed and will be approved at the next meeting.</p> <p>A CIL policy needs to be drawn up.</p> <p>Monies have been claimed from BCC and CDC</p> <p>The process for additional signatories – ST and new Clerk had been started</p> <p>It was agreed to keep paying for IT Services until our email addresses had been changed.</p> <p>It was agreed that the Burial Ground Administrator should have an increase in salary of 1.8%</p> <p>It was agreed that once all our street lights had been changed to LED bulbs we should look to change our supplier of electricity, which is currently Opus Energy.</p> <p>Consideration needs to be given to the payment of £78.51 per annum for water to the Burial Ground</p>	<p>Clerk</p> <p>Clerk</p> <p>Finance Committee</p>
5	<p>Event and Activities</p> <p>Walking Group</p> <p>Health Fair 2020</p> <p>Coffee Mornings</p>	<p>It was agreed to cancel all walks due to the Coronavirus situation. Message to be sent out on PC newsletter/Facebook</p> <p>This has also been cancelled but would hopefully happen next year.</p> <p>Also cancelled via newsletter and Facebook. However phonecalls will be made to regular attendees as not all use computers.</p>	<p>Clerk</p> <p>Cllr Birkett</p>
6	VE Day 2020	Also postponed but since there has been a lot of interest and a community event we will look to put it on again at a later date. No monies had been spent.	Cllr Birkett
7	Elections – 7th May	These have been postponed until 2021.	

8	To consider Planning Applications	<p>The Swan Public House, HP5 1UT – PL/20/0336/HB – Listed Building consent for alterations, extension or demolition of listed building. Listed building consent for change of use and conversion to two dwellings (C3) to include external and internal alterations and rear extension. Demolition of porch and shed. Changes to windows and doors and addition of side rooflights and provision of on site parking.</p> <p>The Swan Public House, HP5 1UT – PL/20/0335/FA – Full Planning Permission. Change of use and conversion to two dwellings (C3) to include external and internal alterations and rear extension. Demolition of porch and shed. Changes to windows and doors and addition of side rooflights and provision of on site parking.</p> <p>Garden Cottage, Church Lane, Latimer HP5 1UA – PL/20/0488/FA – Proposed erection of a side extension and link corridor</p> <p>Richmond, Jasons Hill, HP5 3QW – PL/20/0460/FA – Hip to gable roof extension, front and rear dormer windows, single storey rear extension and alterations to side windows and door.</p> <p>Tall Firs, Blackwell Hall Lane, Ley Hill HP5 1UN – Construction of basement with rear extension to existing ground floor, excavation of lightwell and replacement of rear door with window.</p>	
9	To receive Planning Application Decisions	<p>Beechwood, Jasons Hill, Ley Hill, HP5 3QW – PL/20/0053/PNAD - Prior Notification under Class Q(a) of Part 3, Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 - Proposed change of use of an agricultural building to one dwelling</p> <p>Kenway, Rushmere Lane, Orchard Leigh HP5 3QY – PL/20/0359/FA – Single Storey rear extension</p> <p>Blackwell Farm, Blackwell Hall Lane, Latimer, HP5 1TN – PL/19/3884/FA – Demolition of existing farrowing pens and erection of timer framed car port and associated works – Registered but no decision</p> <p>Highways Farm, Rushmere Lane, Orchard Leigh – PL/19/0767/FA – Part two storey, part single storey rear extension with first floor balcony and first floor link extension between the main house and the annexe roof. Front single storey extension with additional porch. Side door to be blocked up and new doors replacing windows. Addition of roof lights on the side – Registered but no decision</p> <p>Elmcroft, The Green, Ley Hill HP5 3QR – PL/19/3820/FA – Erection of new dwelling (All) – Awaiting decision</p>	

		<p>This has been called this in by Cllr Garth and is on the planning committee agenda at the end of this month</p> <p>Storage Units 1 and 2, Land at Ashridge Barn, Old School Lane, Ley Hill, HP5 1UP – PL/19/3383/FA – Demolition of two existing storage buildings and construction of a detached dwelling and outbuilding – Awaiting decision</p>	
10	<p>Reports and Correspondence</p> <p>IT Services</p> <p>Street Lighting</p> <p>Speeding</p> <p>Bridal Way – Cowcroft Woods</p> <p>Broadband</p> <p>Clerk</p>	<p>The Clerk is still working with 11 December IT Services to close down the old website and to transfer the emails across to the new ones.</p> <p>Two lights have been replaced with LEDs. The light outside Cherry Tree Farm is still not working. Clerk has now reported. It is the responsibility of BCC.</p> <p>MVAS at present is on Jason’s Hill</p> <p>Cllr Thorp has investigated and suggested this is parked for the time being but more investigation is needed</p> <p>A Parishioner had offered to investigate improving broadband to Ley Hill. Gareth Williams is going to follow it up through BCC.</p> <p>Cllr Birkett said Claire Leek had been appointed as the new Parish Clerk and welcomed her to the Council. She had started working with Anne Hyde to learn the ropes.</p>	<p>Clerk</p> <p>Cllr Thorp</p> <p>Cllr Thorp</p>

Signed: _____

Date: _____

Cllr Birkett
Chairman
Latimer and Ley Hill Parish Council