



Councillors are hereby summoned to attend a MEETING OF THE PARISH COUNCIL to be held on Wednesday 18th March 2020 at Ley Hill Memorial Hall (Committee Room), The Green, Ley Hill at 7.15pm.

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any other matter except at the commencement of the meeting given over specifically for that purpose.

AGENDA

- 1. Apologies for Absence**
- 2. Public Quarter Hour**
- 3. Register of Interests**
- 4. To sign the Parish Council Minutes of the 11th February 2020**
- 5. Burial Ground**
 - a. Trees
 - b. Hedge Cutting
 - c. Maintenance Contract
 - d. Burial Ground Administrator Contract
 - e. Storm damage to Fence
- 6. Dilly Dells Project (formerly known as Activity Trail/Beacon Seating/Woodland Trail)**
 - a. Request for a commemorative bench
 - b. Update (AB)
 - c. Budget
- 7. Finance**
 - a. Current Finance (Clerk/RFO's report and cheques for signatures)
 - b. Council to agree payments
 - c. Community Infrastructure Levy (CIL)
 - i. Working Group
 - ii. CIL Policy
 - d. LAF Funding
 - e. Lloyds Bank
 - i. Online Banking – Additional signature
 - ii. Tax Residency Self-Certification for Entities
 - f. Bright Ideas Funding
 - g. Review of Standing Orders and Direct Debits
 - i. 11 December IT Services (Standing Order)
 - ii. T A Gillott (Standing Order)
 - iii. J Hill (Standing Order)

- iv. Affinity Water (Direct Debit)
- v. Opus Energy (Direct Debit)

8. Events and Activities

- a. Walking Group
- b. Health Fair 2020
- c. Coffee Mornings

9. VE Day 2020

- a. Programme of Events
- b. Budget

10. Elections – 7th May 2020

11. To consider Planning Applications:

- a. **The Swan Public House, HP5 1UT – PL/20/0336/HB** – Listed Building consent for alterations, extension or demolition of listed building. Listed building consent for change of use and conversion to two dwellings (C3) to include external and internal alterations and rear extension. Demolition of porch and shed. Changes to windows and doors and addition of side rooflights and provision of on site parking.
- b. **The Swan Public House, HP5 1UT – PL/20/0335/FA** – Full Planning Permission. Change of use and conversion to two dwellings (C3) to include external and internal alterations and rear extension. Demolition of porch and shed. Changes to windows and doors and addition of side rooflights and provision of on site parking.
- c. **Garden Cottage, Church Lane, Latimer HP5 1UA** – PL/20/0488/FA – Proposed erection of a side extension and link corridor
- d. **Richmond, Jasons Hill, HP5 3QW – PL/20/0460/FA** – Hip to gable roof extension, front and rear dormer windows, single storey rear extension and alterations to side windows and door.
- e. **Tall Firs, Blackwell Hall Lane, Ley Hill HP5 1UN** – Construction of basement with rear extension to existing ground floor, excavation of lightwell and replacement of rear door with window.

12. To receive Planning Application Decisions:

- a. **Beechwood, Jasons Hill, Ley Hill, HP5 3QW – PL/20/0053/PNAD** - Prior Notification under Class Q(a) of Part 3, Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 - Proposed change of use of an agricultural building to one dwelling
- b. **Kenway, Rushmere Lane, Orchard Leigh HP5 3QY – PL/20/0359/FA** – Single Storey rear extension
- c. **Blackwell Farm, Blackwell Hall Lane, Latimer, HP5 1TN – PL/19/3884/FA** – Demolition of existing farrowing pens and erection of timer framed car port and associated works – Registered but no decision
- d. **Highways Farm, Rushmere Lane, Orchard Leigh – PL/19/0767/FA** – Part two storey, part single storey rear extension with first floor balcony and first floor link extension between the main house and the annexe roof. Front single storey extension with additional porch. Side door to be blocked up and new doors replacing windows. Addition of roof lights on the side – Registered but no decision
- e. **Elmcroft, The Green, Ley Hill HP5 3QR – PL/19/3820/FA** – Erection of new dwelling (All) – Awaiting decision
- f. **Storage Units 1 and 2, Land at Ashridge Barn, Old School Lane, Ley Hill, HP5 1UP – PL/19/3383/FA** – Demolition of two existing storage buildings and construction of a detached dwelling and outbuilding – Awaiting decision.

13. Reports & Correspondence

- a. IT Services
 - i. Website Accessibility
 - ii. 11 December IT Services
- b. Street Lighting
- c. Speeding
- d. Roads

- i. Jasons Hill
- e. Bridal Way – Cowcroft Woods
- f. Broadband
- g. Appointment of Clerk
- h. GDPR

Dates of future meetings:

- **Annual Parish Meeting on Wednesday 15th April 2020 at Methodist Church – 7.30pm**
- **Annual Council Meeting on Tuesday 12th May 2020 at Ley Hill Memorial Hall (Committee Room) at 6.45pm**