LATIMER & LEY HILL PARISH COUNCIL

Councillors are hereby summoned to attend a MEETING OF THE PARISH COUNCIL to be held on Tuesday 11th February 2020 at Ley Hill Memorial Hall (Committee Room), The Green, Ley Hill at 7.15pm.

**Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any other matter except at the commencement of the meeting given over specifically for that purpose.**

**AGENDA**

1. **Apologies for Absence**
2. **Public Quarter Hour**
3. **Register of Interests**
4. **To sign the Parish Council Minutes of the 8th January 2020**
5. **Burial Ground**
	1. Trees
	2. Hedge Cutting
	3. Maintenance Contract
6. **Dilly Dells Project (formerly known as Activity Trail/Beacon Seating/Woodland Trail)**
7. **Finance**
	1. Current Finance (Clerk/RFO’s report and cheques for signatures)
	2. Online Banking – Additional signature
	3. Council to agree payments
	4. Community Infrastructure Levy (CIL)
	5. LAF Funding
8. **Events and Activities**
	1. Walking Group
	2. Ballroom Dancing Sessions
	3. Health Fair 2020
	4. Coffee Mornings
9. **VE Day 2020**

1. **Policies**
	1. Approval of Terms of Reference
	2. Approval of Internet Banking Policy
	3. Approval of Noticeboard Policy
	4. Approval of Financial Regulations
2. **Elections – 7th May 2020**
3. **To consider Planning Applications:**

None

1. **To receive Planning Application Decisions:**
	1. **The Turl, 224 Botley Road, Chesham HP5 1XY – PL/19/4085/VRC** – Variation of Condition 7 of Planning condition: PL/18/4082/FA (Demolition of existing dwelling and erection of replacement dwelling) to allow for the removal of the condition requiring the upgrading of the vehicular access – Conditional Permission granted.
	2. **Tall Firs, Blackwell Hall Lane, Ley Hill HP5 1UN** **– PL/19/4028/FA** – Replacement Dwelling – Conditional Permission granted
	3. **April Cottage, 20 Kiln Lane, Ley Hill, HP5 3QS –** **PL/19/2561/FA** – Erection of outbuilding and boundary wall (Retrospective) – The Parish Council have commented but no decision. Concerns that further works are taking place and extending further into Kiln Lane – Application Withdrawn and submitting a new application
	4. **Blackwell Farm, Blackwell Hall Lane, Latimer, HP5 1TN –** **PL/19/3884/FA** – Demolition of existing farrowing pens and erection of timer framed car port and associated works – Registered but no decision
	5. **Highways Farm, Rushmere Lane, Orchard Leigh – PL/19/0767/FA** – Part two storey, part single storey rear extension with first floor balcony and first floor link extension between the main house and the annexe roof. Front single storey extension with additional porch. Side door to be blocked up and new doors replacing windows. Addition of roof lights on the side – Registered but no decision
	6. **2 Blackwell Farm Cottages, Blackwell Hall Lane, Latimer – PL/19/3359/VRC** – Variation of condition 2 of planning permission AM/161/50 (Two pairs of cottages for agricultural workers) to allow the use of the cottage by a non agricultural worker – Conditional Permission granted.
	7. **Elmcroft, The Green, Ley Hill HP5 3QR – PL/19/3820/FA** – Erection of new dwelling (All) – Awaiting decision
	8. **Storage Units 1 and 2, Land at Ashridge Barn, Old School Lane, Ley Hill, HP5 1UP** – **PL/19/3383/FA** – Demolition of two existing storage buildings and construction of a detached dwelling and outbuilding – Awaiting decision.
2. **Reports & Correspondence**
	1. IT Services
	2. Street Lighting
	3. Speeding
	4. Bridal Way – Cowcroft Woods
	5. Broadband
	6. Clerk Vacancy
	7. Request for a commemorative bench

**Dates of future meetings:**

* **Wednesday 18th March 2020 at Ley Hill Memorial Hall (Committee Room) at 7.15pm**
* **Annual Parish Meeting on Wednesday 15th April 2020 at Methodist Church – 7.30pm**
* **Annual Council Meeting on Tuesday 28th April 2020 at Ley Hill Memorial Hall (Committee Room) at 6.45pm**