LATIMER & LEY HILL PARISH COUNCIL

Councillors are hereby summoned to attend a MEETING OF THE PARISH COUNCIL to be held on Wednesday 16th October 2019 at Ley Hill Memorial Hall (Committee Room), The Green, Ley Hill at 7.15pm.

**Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any other matter except at the commencement of the meeting given over specifically for that purpose.**

**AGENDA**

1. **Apologies for Absence**
	1. Cllr Gregory
2. **Public Quarter Hour**
3. **Register of Interests**
4. **To sign the Parish Council Minutes of the 17th September 2019**
5. **Burial Ground**
	1. Approval of Deed of Grant of Exclusive Right to Burial – Michelle Maia
	2. Trees (CG)
	3. Hedge Cutting – 26th November / 10th December (AH)
		1. Donation to Chiltern Society
		2. Removal of cuttings
	4. Burial Grounds Records (AH)
	5. St Georges Church Notice Board – Botley Road
	6. Renewal – Burial Ground Maintenance
6. **Finance**
	1. Current Finance (Clerk/RFO’s report and cheques for signatures)
	2. Council to agree payments
	3. Update on LAF Funding – Large Projects (Activity Trail)
	4. Consider donation to Latimer Music Festival 2020
	5. LAF Meeting Update and funding for Community Speedwatch Signs (ST)
	6. Finance Committee Report
		1. Proposed Budget for 2020/2021
		2. Proposed Precept for 2020/2021
7. **Parish Survey**
	1. Updates from Councillors on progress
		1. Bovingdon Road Update (AB)
8. **Events and Activities**
	1. Silver Sunday – Tea Dance (RB)
	2. Walking Group (AB)
	3. Salsa Sessions (RB)
	4. Home Safety Fair (AB/RB)
		1. Neighbourhood Watch Scheme (AH)
	5. Coffee Mornings (AB)
	6. Facebook (RB)
	7. Licencing – Ley Hill Beer Festival (AB)
9. **To consider Planning Applications:**
	1. **Rowan Tree Farm** (AH)
	2. **Possible encroachment onto manorial land –** 18 Kiln Lane, Ley Hill (AH)
	3. **2 Blackwell Farm Cottages, Blackwell Hall Lane, Latimer – PL/19/3359/VRC** – Variation of condition 2 of planning permission AM/161/50 (Two pairs of cottages for agricultural workers) to allow the use of the cottage by a non agricultural worker. (JD / CG)
	4. **Spring Meadow Lodge, Jasons Hill, HP5 3QW – PL/19/2809/FA** – Erection of detached self-contained annex (All) – The Parish Council have commented – Awaiting decision. Consider emails received from Owner.
	5. **Bacchus House, Blackwell Hall Lane, Ley Hill HP5 1UT – PL/19/3423/FA** – Conversion of outbuilding into a separate residential dwelling.
10. **To receive Planning Application Decisions:**
	1. **The Pheasantries, The Green, Ley Hill HP5** 3QR – **PL/19/1859/FA** – Demolition of existing detached house and outbuildings. Erection of two new dwellings each with stand alone single garages, parking, landscaping and additional vehicular access to one house. Conditional Permission granted.
	2. **Beechwood, Jasons Hill, Chesham HP5 3QW –** Application of a Certificate of Lawfulness for existing: use of former equestrian barn at Beechwood as a single dwelling house for a period in excess of four years –The Parish Council objected but Certificate of Lawfulness was granted.
	3. **Bala, 6 The Grove, Latimer HP5 1UE –** PL/19/2680/FA – Single Storey rear infill (JD/CG) – Conditional Permission granted.
	4. **Bacchus House, Blackwell Hall Lane, Ley Hill HP5 1UT –** PL/19/2453/FA – Conversion of existing outbuilding into a separate residential dwelling (Use Class C3) – Planning Permission Refused
	5. **The Turl**, **224 Botley Road – PL/18/4082/FA** – Demolition of existing dwelling and erection of replacement dwelling – Registered but no decision
	6. **Highways Farm, Rushmere Lane, Orchard Leigh – PL/19/0767/FA** – Part two storey, part single storey rear extension with first floor balcony and first floor link extension between the main house and the annexe roof. Front single storey extension with additional porch. Side door to be blocked up and new doors replacing windows. Addition of roof lights on the side – Registered but no decision
	7. **April Cottage, 20 Kiln Lane, Ley Hill, HP5 3QS –** PL/19/2561/FA – Erection of outbuilding and boundary wall (Retrospective) – The Parish Council have commented but no decision.
	8. **Elmcroft, The Green, Ley Hill HP5 3QR –** PL/19/2593/FA – Subdivision of plot and erection of dwelling (All) – The Parish Council have objected but no decision.
	9. **7A The Grove, Latimer HP5 1UE –** PL/19/2784/FA – Demolition of existing detached single storey front garage. Single storey front extension and open porch. New side window. All windows and doors to be painted anthracite grey. (JD/CG) – Awaiting decision
11. **Reports & Correspondence**
	1. IT Services
	2. Parish Logo (AB)
	3. New Working Groups/Committees and Reporting
		1. Transport
		2. Planning
	4. Parish Councils stance on infills in Latimer and Ley Hill
	5. Councillor Vacancy (Ley Hill Ward)
	6. To agree Meeting Dates for 2020

**Dates of next meetings:**

* **Wednesday 27th November 2019 at Ley Hill Memorial Hall (Committee Room) at 7.15pm**